

Image Recording

There will be a consistent recording policy across all cameras used and recorded in the London Borough of Merton area; this will apply to cameras using both 'town centre/public space' CCTV systems and those in standalone premises such as council offices, Civic Centre, Leisure Centres, council offices, etc.

The following frame rates/images per second, 'bit rate' and the retention period standard is adopted for all council owned CCTV schemes: -

Town Centre/Public Space

- 31 days retention
- D1 (if HD, 720p/1080p)
- 2 Mbs bit rate (if HD, 4-8 Mbs)
- 25 ips (real-time) for spot monitors - retained for 7 days before being overwritten
- 12.5 ips as a minimum for time lapse images
- RAID5/6 resilience
- Compression – H.264

'Standalone' Schemes

- 21 days retention
- 1 Mbs bit rate
- 6 ips for time lapse images (motion detection if facility available)
- Compression – not determined (ideally H.264)

Automatic Number Plate Recognition – Road Traffic Enforcement

- 6 months retention from date that case is closed (either through being cancelled or paid)
- Minimum of 720 x 288
- Close up view of number plate must be 140 x 30 minimum
- Minimum of 5 images per second

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